



Wolves Soccer Tournaments Referee Policies



These are the standard policies for travel & expense reimbursement for referees coming to the Wolves Soccer Tournaments from outside the Omaha area. Exceptions can be made on an individual basis. We appreciate your interest in the tournament!

Fuel expenses are reimbursed at the IRS charitable / non-profit rate of 14¢ per mile (round trip) for those who live over 30 miles away. We will calculate mileage using MapQuest or a similar online mapping program based on the home address provided for mailing you paycheck. A mileage reimbursement request form is available on the tournament website, or at tournament headquarters anytime during the tournament. Prior approval is not required.

Lunch is provided at the fields for all referees, along with snacks and drinks during other parts of the day. Breakfast is (hopefully) provided at your hotel. Food will also be provided for referees working evening games that start on or after 6:00 p.m., if such games occur.

Referees coming to the tournament just to referee:

If you want to stay by yourself, we will reimburse up to \$65.00 per night for up to two nights (based on receipts you turn in, room rate and taxes only – no incidental charges), but you will be responsible for booking your own accommodations. We will provide accommodations, 2 to a room, at a hotel of our choice and cover the entire expense if you are traveling with someone or will accept another referee as a roommate. If we provide accommodations, you will be notified of the details as soon as we have room blocks secured with the tournament associated hotels. This will usually be about two weeks before the tournament starts, once all travel teams have been taken care of.

Referees coming to the tournament as a parent/player/sibling with a team:

If you are coming from out of town with a player / team and want to referee a few games we are happy to work around your team's schedule. Contact the referee assignor for more details. We will reimburse mileage at the above rate if you work a **minimum of four (4) games** during the tournament. (Referee or Assistant Referee, any age level).

We will reimburse 1/3 of your hotel cost [maximum of two nights – room rate and taxes only] for each referee, or combination of referees in a family in the same room, who work a **minimum of seven (7) games** during the tournament and who are staying at a tournament-affiliated hotel, once you provide us with a copy of your hotel bill.

Pay Scale and Paycheck Timing

For most games we will pay the posted rate for each age group as set by Nebraska State Soccer and the Nebraska Referee Development Program. We will pay Grade level bonuses as applicable. If pay scales are raised after the tournament has been sanctioned by Nebraska State Soccer, the pay scale

at the time of sanctioning will be used. (Note: We are required to turn in applications for the coming seasonal year by June 1st of the current year, so there is plenty of time or change...). For summer tournaments where high temperatures are expected, some older games may have shortened halves on the schedule. For example, 40 minute halves might be reduced to 30 minutes. If the games are shorter on the original schedule, the pay rate may be reduced slightly also and such rates will be posted on the tournament website ahead of time. This will only apply to games where halves are shortened by 10 minutes or more (usually ones that are normally 40 or 45 minute halves). This will not apply to games shortened during the tournament for weather related or other circumstances.

Paychecks will be either issued directly by the tournament once the referee assignor has provided a final accounting of games worked, or through the assigning system directly. If a W-9 tax form is required from a referee due to annual pay thresholds being reached, paychecks will not be issued until one is received.

Phoenix FC, inc., doing business as Metro Omaha Wolves Soccer Club, is a 501(c)(3) non-profit organization. Federal ID: 47-0786815. Certain expenses incurred related to support of the Club or any Wolves tournaments may be tax-deductible to the extent permitted by law.

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